

Company Profile

CAALMA Travels Ltd

P.O. Box 61188-00200 NAIROBI

Vision

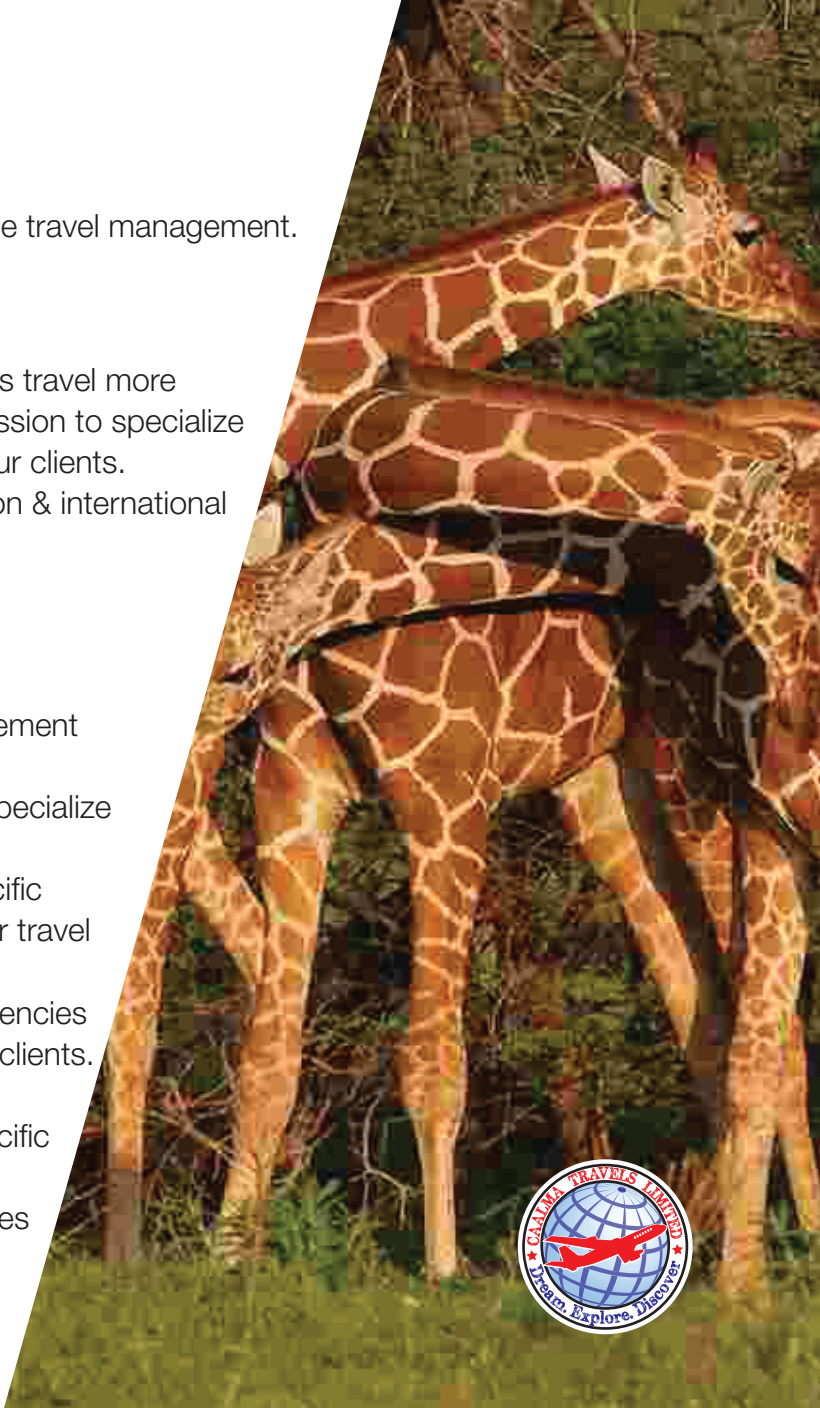
To develop corporate travel management World wide.
To provide companies & organizations with professional corporate travel management.

Mission

CAALMA Travels Ltd is committed to the goal of making business travel more efficient, comfortable and cost effective. We have made it our mission to specialize in corporate travel management and to share the benefits with our clients.
While customer satisfaction guides our policies, service orientation & international standards are goals we never compromise.

About Us

Welcome to CAALMA Travels Ltd!
CAALMA Travels Ltd provides first-class corporate travel management services to international and national organizations in the World.
We draw on extensive experience in business travel services & specialize in offering customized packages for each client.
We strongly believe that corporate clients require a range of specific services which are crucial for the successful management of their travel programs.
This is why we differentiate ourselves from conventional travel agencies and focus exclusively on designing travel solutions for corporate clients.
We take the time to understand our clients' needs.
Dedicated account managers work with you to analyze your specific travel requirements.
Our travel management strategy is based on your priorities & takes into consideration that you may have traveler profiles that require different levels of service.



But we don't simply assist you in the booking of tickets & hotels but provide you with the tools to maximize your entire travel management system. Enhancing your travel policies, reducing corporate travel expenses without compromising service and providing hassle-free procedures are among the benefits we work towards with our clients.
The use of the latest technology in the travel industry enables us to provide you with state-of-the-art travel solutions. Our network systems can offer you "best fare" ticketing as well as comprehensive reporting through our Management Information System (MIS).
Monitoring and analyzing the travel patterns of your employees will enable you to exercise full control over your travel planning and budgeting.
CAALMA Travels Ltd has assembled a team of highly-trained and skilled travel coordinators in order to provide the highest-quality services to our clients.
Experience and expertise are important factors for us when we chose our staff.
Our team combines more than 100 years of experience in travel management.

New Clients

Many of our clients have employees with a wide range of different requirements. As a travel management service provider we focus on providing business level services that match the individual requirements especially if your travelers include executives, technical experts and senior managers.
We cater to the specific needs of your traveler profiles. For clients that outsource their entire travel management, we are in a position to provide a dedicated account manager. The account manager serves as direct point of contact for any comments, suggestions or changes in your travel policy. Individual requirements can easily be taken into consideration in order to plan and manage the travels of your staff in an adequate manner.



The account manger will work with you to ensure better understanding of your own objectives and ensure that our travel management strategy matches your expectations. For large corporate clients, the in-house ticketing agent is equally important.
One of our employees equipped with a fully-functional electronic booking system can be located directly in your office premises in order to process travel requirements. Ad-hoc or emergency bookings can be undertaken without delay or additional stress. The coordination of ticket reservations, issuing of tickets and overall travel planning between our client and CAALMA Travels Ltd
Travel is mady easy and will at the same time facilitate the administrative process involved in the organization of travels. Furthermore, corporate clients can draw on a full range of services which includes services such as in-house ticketing agents, visa and immigration services, meet and greet services at Sana'a airport, pre-booked travel and hotel arrangements for rotating staff, complimentary enrolment in frequent flyer programs and staff personal leave benefits.

Consulting

CAALMA Travels Ltd will bring its full expertise in corporate travel management to the table and act as a consultant in order to analyze your travel procedures and identify areas of improvement related to cost-efficiency as well as operations. Many clients welcome our assistance in advising them on how to outline their travel policies and procedures. In coordination with you, we will design a customized travel management plan that best fits your operational and budgetary requirements.
Professional travel management involves a continuous process of adjusting existing travel systems. Your requirements may change over time and make corrections necessary in order to fit the reality



of your company's travel needs. Sudden staff increases, new project locations or new travel destinations can impact your travel policy significantly and lead to undesired effects. This makes it even more important to constantly monitor the travel patterns in order to guarantee that best results can be achieved at all times.

Our state-of-the-art back office systems and ensure that your travel management systems are updated and create the best results for your company. Detailed reports can be prepared for managers and decision-takers to keep you fully informed at all times about all aspects of the travel management system.Value added services





Our portfolio of services includes:

- Air ticket reservation for international and national routes
- In-house ticketing
- Pre-booked travel
- Hotel reservations
- Meet & Greet service (airport welcome service)
- VIP service
- Private security and protection
- Transportation
- Vehicle hire
- Visa & immigration processing
- Complimentary enrolment in frequent flyer programs Benefits of using our travel management services:
- Integrated travel agents directly located in your company's office
- Instant ticket reservation and ticket issuing
- Electronic booking system; IATA approved
- State of the art technology
- Dedicated and professional staff;

Personalized service; Bilingual

- Dedicated account manager to handle your company's travel needs
- Quality control through expatriate management team
- Travel planning and budgeting
- One-stop-shop for all travel arrangements
- Corporate agreements with airlines
- Attractive fares for all major airlines